

**PALACE ROAD ESTATE
LONDON
SW2 3HT**

09th August 2019

Dear Resident

Re: Introductory letter to LHS External Works

We are writing to inform you that Engie Lambeth contractor will be carrying out External works to your property. Please see below details as follows:

- Roof replacement
- Fabric repairs
- Decorations

Please note that scaffold should be erected w/c 5th August 2019 and these works will take approximately 8 to 10 weeks.

Your main point of contact will be the Resident Liaison Officers from Engie written below if you have a query.

Resident Liaison Officer: Sherrine Johnson – 07813 368 277 Sherrine.johnson@engie.com

For your safety and peace of mind, all Engie staff and contractors carry photo identification at work. You should not let anyone into your home who cannot show you ID.

Yours Sincerely,

Ms Doussou Diabate

Customer Liaison Officer

Capital Works

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